



***ARRIVAL &
DISMISSAL***

Modified from the originally created by
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ARRIVAL - GETTING INTO THE BUILDING

- × The building opens at 7:30
 - × Boys and Girls Club members can enter at 7:00am through the main doors and go to Room 111
- × Please do not arrive to school earlier than this
- × Students need to wait in their designated hallways until dismissed by an administrator or teacher or go to room 111 to work on homework

ARRIVAL - THE DOORS ARE OPEN, NOW WHAT?

- × 6th Grade Scholars will enter through door #26 and sit in the hallway on marked spaces.
- × 7th Grade Scholars will enter through door #3 and head up the stairs to the 7th grade hallway
- × 8th Grade Scholars will enter through the main door, go up the stairs, and sit in the 8th Grade hallway
- × If you have an instrument, you will be dismissed from your hallway early to go to the band room
- × FACE COVERINGS required to enter

BREAKFAST - A NUTRITIOUS START TO THE DAY!

- × Breakfast begins at 7:30, face covering required
- × Enter through the cafeteria doors, door #5
- × When you are finished eating, return face covering, clean up after yourself and head to your grade-level hallway
- × After 7:50, you will wait to be dismissed from the cafeteria

ARRIVAL - I AM SEATED, WHAT DO I DO NOW?

- × Stay in the first spot you land with your back against the lockers
- × You can work on homework, use electronics (on silent), or enjoy some pleasant conversation with your peers
- × Please do not eat or drink in the hallways
- × You will remain seated until dismissed by the supervising adult

ARRIVAL - WHAT ELSE DO I NEED TO KNOW?

- × We will be sitting in the hallways, not the stairwells
- × You need to remain in your hallway unless you have a pass to go somewhere
- × Once you are seated, please stay seated
- × You will be able to go to your locker and use restroom when dismissed by the supervising adult
- × Keep voices at an appropriate level

LATE ARRIVAL

- × If you are late to school, you need to enter through the main doors
- × If you arrive to class after 8:00, you will be counted tardy
- × If you arrive to class after 8:00, you should have a little pass from the SEM.
 - × If you arrive without the pass, you will serve a “last to lunch.” (Explained later)

DISMISSAL - TIME TO GO!

- × When the dismissal bell rings, the expectation is that you quickly visit your locker
- × You need to be outside, in Power Hour, Boys & Girls Club Activity, Homework Zone, or your designated activity by 3:05 (After School Plans)
- × Students should not be in the hallway after 3:05 without a pass

DISMISSAL - I MADE IT OUTSIDE!

- × Once you leave the building, you will not be allowed back inside
- × Once outside, you need to be moving toward your destination
- × Please have a clear plan with your pick-up person on where to find you outside
- × Campus closes at 3:10, so all students need to be off school grounds and out of Cooper Park

DISMISSAL - I'M OUTSIDE, BUT MY RIDE ISN'T

- × At 3:10, it is the expectation that all students are off campus
- × If you are still waiting for a ride, you will follow the adult to the student waiting area
- × At 3:30, if your ride has not arrived, you will be brought inside and phone calls will be made home and specific plans will be developed for the future